

# Hand Book On Policies



NCRD's Sterling College of Arts, Commerce & Science

(Accredited by NAAC & Affiliated to University of Mumbai)


Sector - 19, Nerul (East), Navi Mumbai - 400706

Phone: 022/27705535

[www.sterlingcollegeofcommerce.com](http://www.sterlingcollegeofcommerce.com)

Email: [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)



  
Principal

NCRD'S Sterling College of Arts, Commerce & Science  
Nerul (East), Navi Mumbai - 400706.

## Index

Policy No	Name of the policy	Page Numbers
	Executive Summary	2 - 3
1	Policies on Human Resources	4 - 11
2	Policy on Providing Financial Support to Teachers and Students	12 - 14
3	Policy Regarding Scholarship and Free ship to the Students	15 - 18
4	Policy on Monitoring Code of Conduct/ethics:	19 - 21
5	Policy on Mentorship	22 - 23
6	Financial Policy & Budget	24
7	Policy Document on Environment and Energy usage	25 - 26
8	Policies Regarding disabled-friendly, barrier free Environment	27 - 28
9	Policy Document of E-governance	29 - 31
10	Purchase policy and Procedure	32
11	Policy Regarding Utilization and Maintenance of Infrastructure	33 - 35
12	Policy on Exams Related Grievances	36
13	Policy on Waste Management	37 - 39
14	Policy on Gender Sensitization/ Gender Equity	40 - 41
15	Policy on Green Campus	42 - 44



  
Principal

NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706.

**Policy Document on Green Campus**



- Introduction
- Scope
- Objectives
- policies



*Principal*

*NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706.*

### Introduction

A green campus is a place where environment friendly practices are followed to promote sustainable and eco-friendly environment. The educational institutions need to take responsibility and initiatives towards protecting the environment to sustainability

### Scope of the policy:

The policy on green campus includes the following aspects:

- 1 Clean campus & environment friendly campus initiative
- 2 Plantation and preservation of tree initiative
- 3 Plastic free initiative in the campus
- 4 Energy efficiency initiative
- 5 Creating awareness on environment friendly campus
- 6 Green audit, energy audit & environment audit initiative
- 7 Efficient waste management initiative

### Objectives of the policy

- 1 To protect and conserve the ecological systems and resources within the college campus
- 2 To ensure proper and efficient use of environmental resources like water, energy etc. to meet the present and future generations
- 3 To work on to create awareness and seek cooperation from all the stakeholders in respect of sustainable environment
- 4 To take initiatives to contribute towards conservation and protection of environmental resources
- 5 To create awareness among the staff and students to make use of public transport system for commutation where ever and whenever is possible

### Policies

- 15.1 College will create greenery in and around the campus of college by planting trees with the help of students and staff
- 15.2 Will protect and preserve the plants already in existence



- 15.3 Will motivate and promote the students and staff towards creating and protecting greenery
- 15.4 Will collect and dispose scientifically the e-waste generated in the campus
- 15.5 Will dispose off and decompose the waste generated in the campus by various Means
- 15.6 Will reduce use of paper at various levels by means of adopting digitization wherever possible
- 15.7 Will restrict on using plastics in the campus
- 15.8 Will organise seminars/workshops on green campus for students, staff and even for the general public
- 15.9 Will encourage the students and staff to use public transport system for Commuting to minimise carbon emission to the environment
- 15.10 Will make proper and optimum use of water to avoid wastage of natural resources
- 15.11 Undertake joint projects in association of Municipal corporation and NGOs for recycling of wastes generated in the campus



Principal

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Merul, Merul, Merul. 400 706.

# 7.1.6

*Smal...*

Coordinator,  
NCRD'S Sterling College  
Commerce & Science  
Nerul - 400 706.



*Principa...*  
Principa,  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



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**Sterling College of Arts, Commerce & Science**

(NAAC Accredited)

(Affiliated to University of Mumbai)

Plot No. 43, Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535. Fax: +91-22-2770 8059

Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in) Website - <https://www.sterlingcollegeofcommerce.com>

## SELF STUDY REPORT

### Criterion – 7 Institutional Values and Best Practices

#### Key Indicator – 7.1 Institutional Values and Social Responsibilities

##### Metric – 7.1.6


**Quality Audits on Environment and Energy regularly undertaken by the Institution**

##### Index

Sr.no.	Particulars
1.	Institutional Policy on Environment and Energy usage
2.	Activities Report on Beyond the campus activities with photographs ( As per Annexure no. 7.1.6.1)
3.	Energy Audit, Green Audit and Environment Audit Certificates and Reports

  
**Coordinator, IQAC**  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



  
**Principal**  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



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Tel. No. : +91-22-2770 5535. Fax: +91-22-2770 8059

Email – senior\_commerce@yahoo.co.in Website - <https://www.sterlingcollegeofcommerce.com>

## SELF STUDY REPORT

### Criterion – 7 Institutional Values and Best Practices

#### Key Indicator – 7.1 Institutional Values and Social Responsibilities


##### Metric – 7.1.6

##### Annexure 7.1.6.1

Sr.no.	Particulars
	<b>2019-20</b>
1.	Area level Gandhi Jayanti Rally
	<b>2018-19</b>
1.	Tree Plantation
	<b>2017-18</b>
1.	Tree Plantation in the nearby area to college premises
2.	Tree plantation in adopted village-Darave Gaon
	<b>2016-17</b>
1.	Tree plantation in college premises and ground

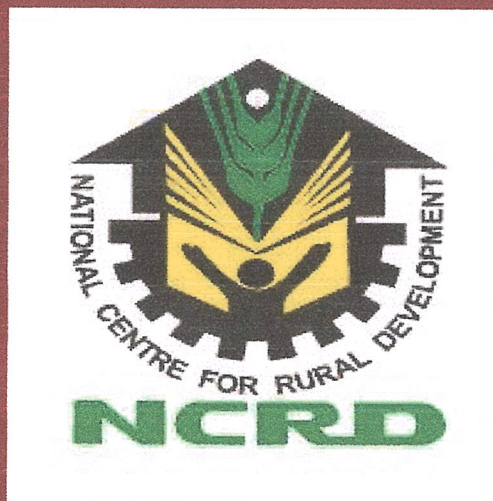
  
**Coordinator, IQAC**  
NCRD's Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



  
**Principal**  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



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Email: [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)

## Index

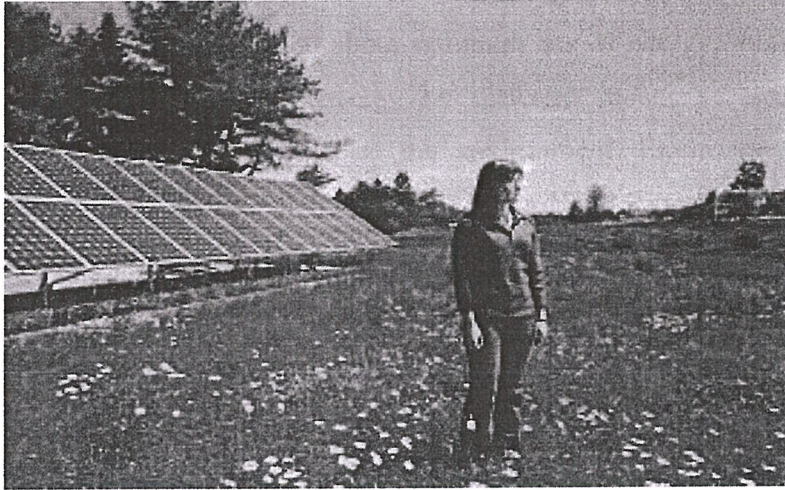
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*Smita Gopal*  
**Coordinator, IQAC**  
**NCRD'S Sterling College of Arts,**  
**Commerce & Science**  
**Nerul - 400 706.**



*Principal*  
**Principal**  
**NCRD'S Sterling College of Arts, Commerce & Science**  
**Nerul, Navi Mumbai - 400706**

## Policy Document on Environment and Energy Usage



- Introduction
- Objectives
- Policies

*Sunil D. Gopal*

Coordinator IQAC  
NCRD's Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

*[Signature]*

Principal  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



## 7 Policy Document on Environment and Energy Usage

### Introduction

Policy document on environment and energy usage of sterling college of arts, science and commerce is about optimum use of energy, minimising wastage and efficient usage of energy by different means so that there will be minimum adverse impact on the environment. Environment energies like usable water, pollution free air are limited and they are the basic needs of human being and hence to be used in a scientific way

### Objectives

- I To manage and to control wastage of resources during use in the campus
- II To implement and install the energy saving measures in the college as per the guidelines issued by the regulatory bodies
- III To organise sessions to educate and orient the students and staff regarding environment protection through proper use of environmental resources
- IV To undertake and implement the projects/ activities on environmental protection measures

### Policies:

- 7.1 To conduct energy audit and analyse energy usage by the institution and impact of energy usage on the environment
- 7.2 To educate and motivate the students and staff through orientation and signboards to avoid wastage of energy resources like water, electricity, fuel etc
- 7.3 To install and use of LED lamps in the campus
- 7.4 To undertake tree plantation programs to develop greenery in the campus and in adopted areas
- 7.5 To develop a system of e-waste management in association with NGOs
- 7.6 To adopt a system of effective management waste like leaves of tree, grass, canteen waste etc.in association with municipal corporation
- 7.7 To encourage students and staff to use public transport facilities for commuting to the college for environment protection

- 7.8 To promote use of ICT enabled facilities for communication so as to reduce usage of paper

### **7.1.6 (Brief Report on Environmental promotional activities conducted beyond the campus)**

➤ **The students from NSS are conducting such activities on frequent basis. The activities include :-**

1. Tree Plantation
2. Cleanliness drive
3. Rallies on Anti-addiction, Ban on plastics and other environmental issues
4. Skit play on environmental protection and promotional issues
5. Helping Governmental bodies such as municipal corporations and village panchayat for environmental issues.

➤ **Following are the places where such activities are conducted:-**

1. Such activities are conducted on frequent intervals every year. Few of such activities are conducted in the adopted village.
2. Few activities are conducted within the nearby areas of the college premises.
3. Few of such activities are conducted in and at the camp site and nearby places.

➤ **Evidences available:-**

1. The certificates of work completion and other evidences of work performed such as pictures, videos and reports are kept by the NSS committee.
2. Every year the committee makes a plan of such activities and put on front to college administration.
3. On approval, certain fund is also being allocated for smooth conduction of such activities and the same is made available by college administration.
4. The committee also maintains the record of students participated and performed for such activities either from NSS or Non-NSS.
5. On certain occasions the committee receives certain momento of appreciation from the external agencies for the work done beyond the campus. All such momentos are kept with college office.

*Sumanthi J. G. Paul*  
**Coordinator, IQAC**  
**NCRD'S Sterling College of Arts**  
**Commerce & Science**  
**Nerul - 400 706.**

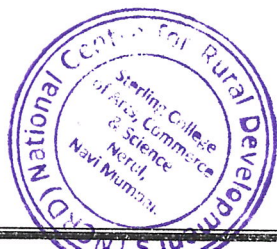


*[Signature]*  
**Principal**  
**NCRD'S Sterling College of Arts, Commerce & Science**  
**Nerul, Navi Mumbai - 400706**

# 2019-2020

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Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 708.

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Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400708





National Centre for Rural Development's  
**Sterling College of Arts, Commerce & Science**

(NAAC Accredited)

(Affiliated to University of Mumbai)

Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – senior\_commerce@yahoo.co.in

**NSS**

**Notice Date: 20/09/2019**

This is to inform all NSS Volunteers that NSS on the occasion of Gandhi Jayanti the NSS unit of sterling college in association with SIES college has organised Organization of Area level Gandhi Jayantion **2/10/2019 at 7 AM**. It is joint effort of Sterling and SIES College to organize Area Level Rally. It is compulsory for all volunteers to participate in the rally. requested to attend the programme. This activity will be counted in University level activity.

*Sumathi Gopal*

**Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.**

*Asford*  
**NSS PO**

*[Signature]*  
**Principal**

**NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706**

*Sumathi Gopal*

**Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.**

**Principal**

**NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706**



19-20

To,

Date: 27/09/2019

The Principal

Sterling College of Arts, Commerce and Science

Nerul, Navi Mumbai

**Sub: In relation to Gandhi Jayanti Rally to be conducted jointly with SIES college**

Respected Sir,

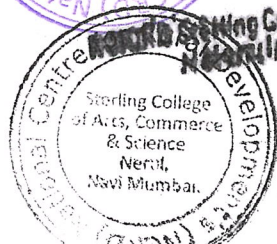
NSS Unit of College has planned to conduct a Navi Mumbai area level rally on the occasion of Mahatma Gandhi Jayanti on 2<sup>nd</sup> October 2019, jointly with SIES college for spreading Non-Violence thoughts of Mahatma Gandhi. There will be 200-250 volunteers to participate in the rally from different colleges of Navi Mumbai Area. The rally will start from SIES college and will cover the distance from SIES College to Sterling College. The permission to conduct the rally has been taken from Nerul Police Station and Traffic Police. We request you to make two classrooms available on the ground floor for distributing refreshments and water cooler for drinking water. we also invite you to join the rally. I hope you will do the needful.

Supervisor, security.

pl allow the volunteers for the program

*Adarsh*  
 NSS Programme officer

*Samudra*  
 Coordinator, IQAC  
 NCRD'S Sterling College of Arts,  
 Commerce & Science  
 Nerul - 400 706.



*Principal*  
 NCRD'S Sterling College of Arts, Commerce & Science  
 Nerul, Navi Mumbai - 400706

*Principal*  
 NCRD'S Sterling College of Arts, Commerce & Science  
 Nerul, Navi Mumbai - 400706





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(Affiliated to University of Mumbai)

Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – senior\_commerce@yahoo.co.in

## Report

**Title of the Activity: Area Level Gandhi Jayanti Rally**

**Date:** 02/10/2019

**Venue :** SIES College to Sterling College

**Objectives of the programme:**

1. To request people to avoid plastics, save rain water, plant sapling.
2. To involve in yoga for healthy life, and protect environment, women empowerment, equal rights for all and unity in diversity through this rally.

**Outcome of the programme:** The students of all the colleges participated so enthusiastically and created an awareness about cleanliness.

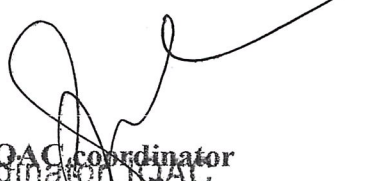
Rally or padayatra campaign was conducted **In Association with SIES College** to commemorate the **Area Level 150th birth anniversary of Mahatma Gandhi here on 2<sup>nd</sup> October 2019** Wednesday. Nss volunteers from different colleges from Navi Mumbai. The 200 volunteers participants during rally requested people to avoid plastics, save rain water, plant saplings, involve in yoga for healthy life, and protect environment, women empowerment, equal rights for all and unity in diversity. There were 8 traffic police check points which were showing routes and maintaining traffic. Traffic police commissioner Mr.Kishan Gaikwad was also present.

**Feedback :** The students were so happy after this activity and they took oath to avoid plastic and saving water.

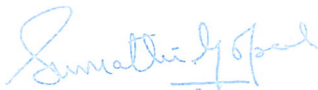
**Participation:** There were more than 20 programme officers from different colleges of Navi Mumbai and around 200 NSS volunteers had participated in this rally.

**Learning from the programme:** The students and the teachers have learned about avoiding plastic and saving the water and tree plantation.

  
NSS PO

  
IOAC coordinator  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

  
Principal  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



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NCRD'S Sterling College of Arts, Commerce & Science  
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Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)

Rally organized on 150th year of birth of Mahatma Gandhi spreading message on avoiding plastic



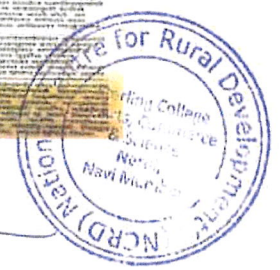
महात्मा गांधी जयंतीनिमित्त  
शहरात प्लास्टिकमुक्तीचा जागर



*Adarsh*  
NSS PO

*[Signature]*  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

*[Signature]*  
Principal  
Principal  
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# NSS Activity Attendance Sheet

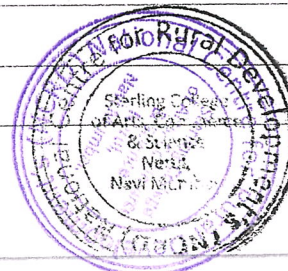
02/10/2019

Activity Name : Area level Gandhi Jayanti Rally

Sr.	Name	Signature
1.	Sanjana Mandhare	Sanjay
2.	AAKASH DEVALE	A Devale
3.	Samiksha Patil	Samiksha
4.	Yogita Mathe	Y. Mathe
5.	Yogita Shevale	Yogita
6.	Sarvesh Mishal	Sarvesh
7.	Amit Jaiswal	Amit
8.	Mahesh Kamble	M Kamble
9.	Prajakta Mane	Prajakta
10.	Yash Bangar	Yash
11.	Mrunal Magar	M Mane
12.	Bhimdev Sahu	Aishwarya
13.	Aishwarya Kokate	Mahine
14.	Mohini Kokane	Kokane
15.	Ashish Shirke	A Shirke
16.	Shradha Jagtap	Jagtap
17.	Pravin Talesha	Pradesh
18.	Shambhavi Chavan	Sharan
19.	Shrutti Gadhe	Shrutti
20.	Shailu Jha	S. Jha
21.	Heeranad Badha	H.B.
22.	Sachin Gaikwad	Sachin
23.	Mitesh Zujam	Zujam
24.	Rajesh Yadav	Ryadav
25.	Jyoti Singh	Joti Singh
26.	Dakshata Tawde	Tawde D.
27.	Pratik Bhoite	P. Bhoite
28.	Shreyash Dalvi	Dalvi
29.	Rashmi Kalambe	Rashmi

Coordinator, IOAC  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul - 400706.

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NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



Principal  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

Coordinator, IOAC  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul - 400706.

# 2018-2019

*Sumanthi Gopal*

**Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.**

*Principals*

**Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706**





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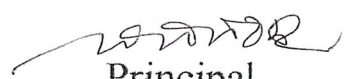
**NSS**

**Notice**

**Date: 21/08/2018**

This is to inform all NSS Volunteers that NSS unit is going to organise tree plantation programme on 23/08/2018 at 10.30 AM in adopted village. All volunteers are required to be ready for the programme.

  
NSS PO

  
Principal



Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.





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Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)



NSS UNIT



**NCRD STERLING COLLEGE OF  
ARTS COMMERCE & SCIENCE**



**ORGANIZING**

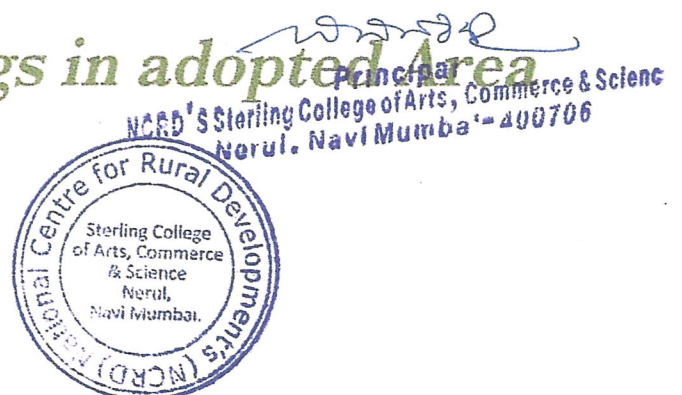
**Date: 23th August 2018**  
**Venue: College Campus**  
**Time: 11:00 am**

For Enquiry Contact  
ADARSH VERMA: 9768229824  
BHUMIKA SINGH: 8369383370

**Tree Plantation And Observation  
Of Growth**

*Smaller Hope*  
**Planting Samplings in adopted Area**

Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.





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Email – senior\_commerce@yahoo.co.in

### Report

**Title of the Activity:** Tree plantation and observation of growth

**Date:** 23/8/2018

**Venue :** college campus and nearby areas

**Objectives of the programme:** Planting samplings in adopted area

**Outcome of the programme:**

**Feedback :** The NSS volunteers have participated enthusiastically in this programme would be ready for participating if such programs are conducted.

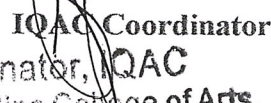
**Participation:** There were 40 volunteers along with NSS PO and committee members who participated in this programme. More than 10 faculties and 40+ NSS & Non NSS volunteers participated for the same.

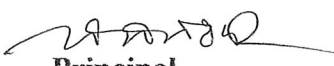
**Learning from the programme:** Students learned the importance of planting trees and saving nature

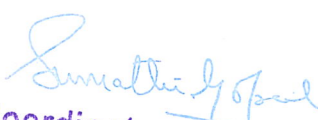
#### Description:

To promote our Ecological balance of nature NSS UNIT of our college took a great initiative to plant trees in college campus and nearby college areas on 23/8/2018. The volunteers reported the site on time with sapling. A total of about 50 saplings were planted on the college campus and nearby areas which were further watered by the volunteers. The volunteers planted the saplings along with teachers and the principal who himself came for the plantation. The local people seeing this clapped for the students and thanked them for taking such a great initiative. The principal too expressed the importance of planting trees and saving nature. The volunteers were also asked to keep on watering the plants they had planted. Lastly, a group photograph was taken with everyone present in the event of the plantation. The event ended at 12.30 PM.


  
NSS PO

  
IQAC Coordinator  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

  
Principal  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
Coordinator, IQAC  
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Nerul - 400 706.



  
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Nerul, Navi Mumbai - 400706



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Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)

**NSS Volunteers actively participating in tree plantation activity**



*Adarsh*  
NSS PO

*[Signature]*  
IOAC Coordinator  
Coordinator, IOAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

*[Signature]*  
Principal

*[Signature]*  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul - 400 706



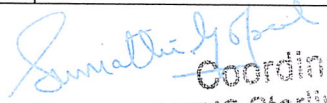



## List of NSS Volunteers for the academic year 2018-19

### NSS Activity Attendance Sheet

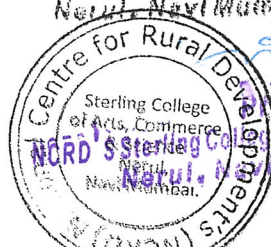
Activity Name: Tree Plantation Program Date: 23/08/2018

Sr.	Name	Contact	Present/Absent	Sign.
1.	PRANJLEE DESHMUKH	9076471050	P	<i>Pranjlee</i>
2.	SANDHYA JAVIR	9653289789	P	<i>Sandhya</i>
3.	RASHMI KALAMBE	9137611781	P	<i>Rashmi</i>
4.	ANUJA PATE	9967371087	P	<i>Anuja</i>
5.	AKANKSHA WALVE	9004722447	P	<i>Akanksha</i>
6.	SHANKAR GORE	8692924217	P	<i>Shankar</i>
7.	GAURI /DALVI	9137599511	P	<i>Gauri</i>
8.	RANI /KALE	809726165	P	<i>Rani Kale</i>
9.	ANKITA PAWAR	9082016582	P	<i>Ankita</i>
10.	SEEMA SULE	9506968970	P	<i>Seema</i>
11.	VAISHNAVI BHOR	7021680748	P	<i>Vaishnavi</i>
12.	SWARUPTA KAMBLI	9820855139	P	<i>Swarupta</i>
13.	PRANAY KOLI	8879965749	P	<i>Pranay</i>
14.	RESHMA SHAIKH	8779349295	P	<i>Reshma</i>
15.	OMKAR BAMBARAS	8652738221	P	<i>Omkar</i>
16.	VIGNESH BHALERAO	7106887961	P	<i>Vignesh</i>
17.	SHUBHANGI DONDE	7710808410	P	<i>Shubhangi</i>
18.	SHRADDHA ADSARE	7039712880	P	<i>Shraddha</i>
19.	PRANALI MALI	9819103943	P	<i>Pranali</i>
20.	AKANKSHA /NALA WADE	8652097513	P	<i>Akanksha</i>
21.	SAMIR DHONDE	9594464318	A	
22.	DIVYA PATIL	8879154627	P	<i>Divya</i>
23.	SEJAL WANGDE	9324329928	P	<i>Sejal</i>
24.	SURAJ CHAUHAN	9769564198	P	<i>Suraj</i>
25.	PURVA DESAI	7021007011	P	<i>Purva</i>
26.	MINAL DOKE	9137511406	P	<i>Minal</i>
27.	ABHISHEK GADGE	8767501717	P	<i>Abhishek</i>
28.	SIDDHANT MASKE	7021774331	P	<i>Siddhant</i>
29.	APURV MEHTA	8655613330	P	<i>Apurv</i>
30.	KAMALDEEP MHATRE	9820567224	P	<i>Kamaldeep</i>
31.	PRASHANT MISHRA	7045127190	P	<i>Prashant</i>
32.	SIMMI SINGH	9326022195	P	<i>Simmi</i>
33.	SIDDHARTH WAGHMARE	9619123077	A	
34.	ROHIT AHIRE	8080014895	P	<i>Rohit</i>
35.	HARSHAL GAIKWAD	8767484705	P	<i>Harshal</i>
36.	SANKET GAIKWAD	8286396217	A	
37.	APARNA GOLHE	7021640866	P	<i>Aparna</i>
38.	AARTI KADAM	8828288472	P	<i>Aarti</i>
39.	KRUTIKA KADAM	8692802434	A	
40.	PRASAD KADAM	8286503756	P	<i>Prasad</i>
41.	BHUSHAN KAMBLE	8828259932	P	<i>Bhushan</i>
42.	POOJA KATKAR	7738289606	A	<i>Principal</i>

  
 Coordinator, IQAC  
 NCRD'S Sterling College of Arts, Commerce & Science  
 Nerul - 400 706.




NCRD'S Sterling College of Arts, Commerce & Science  
 Nerul, Navi Mumbai - 400706



Centre for Rural Development  
 Sterling College of Arts, Commerce & Science  
 NCRD'S Sterling College of Arts, Commerce & Science  
 Nerul, Navi Mumbai - 400706

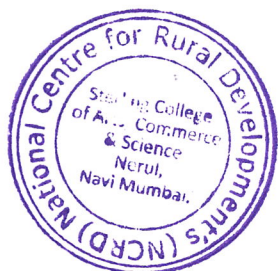
# 2017-2018



**Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 708.**



**Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706**



# STERLING COLLEGE OF ARTS, COMMERCE & SCIENCE, NERUL

To principal Sir,  
Sterling college.

Sub :- Permission for Tree Plantation in our locality

Respected Sir,

NSS committee of our college is planning "Tree Plantation" around our college premises on 25<sup>th</sup> July 2017 at 10am onwards.

We request you to grant permission for the same.

Thanking You.

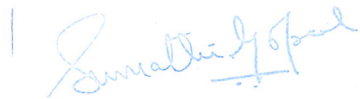
Regards,



Nss P.O (Adarsh verma)



NSS member (Mahesh Aute)



**Coordinator, IQAC**  
**NCRD'S Sterling College of Arts,**  
**Commerce & Science**  
**Nerul - 400 706.**


**Principal**  
**NCRD'S Sterling College of Arts, Commerce & Science**  
**Nerul, Navi Mumbai - 400706**

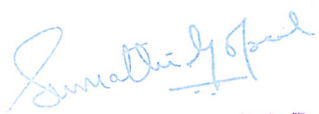


STERLING COLLEGE OF ARTS, COMMERCE & SCIENCE, NERUL

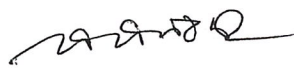

NSS NOTICE

There will be Tree plantation activity on 2nd August 2017. All volunteers are to be present after recess on college ground with NSS t-shirt.

  
Adarsh Verma  
NSS Coordinator

  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



  
  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



National Centre for Rural Development's  
**Sterling College of Arts, Science & Commerce**

(NAAC Accredited)

(Affiliated to University of Mumbai)

Plot No. 43, Sector 19, Nerul (East), Navi Mumbai

Tel. No. : +91-22-2770 5535.

Email – senior\_commerce@yahoo.co.in

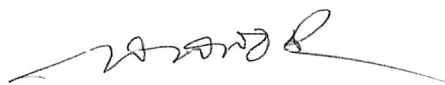
**NSS**

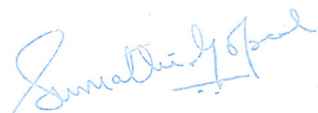
**Notice**

**Date: 16/8/2017**

This is to inform all NSS Volunteers that NSS unit is going to conduct tree plantation on 23/8/2017 activity in our adopted village Darave Gaon. Every volunteer has to bring one sapling. All Volunteers have to gather on ground floor after 4<sup>th</sup> lecture. Attendance will be taken after the activity.

  
NSS PO

  
Principal



**Coordinator, IQAC**  
NCRD's Sterling College of Arts,  
Commerce & Science  
Nerul - 400706.

**Principal**  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706





**Principal**  
NCRD's Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



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Tel. No. : +91-22-2770 5535.

Email – senior\_commerce@yahoo.co.in

## REPORT

**Title of the Activity:** TREE PLANTATION

**Date:** 23/8/2017

**Venue:** Darave Gaon

**Objective:** Planting saplings in adopted area


To promote our Ecological balance of nature NSS UNIT of our college took a great initiative to plant trees on 23/8/2017 in our adopted village **Darave Gaon** with the help of **RANJEET NAIK** a local leader of that area. First of all our volunteers cleaned the uncleaned ground and places and then they planted the saplings there. The volunteers reported the site on time with sapling. A total of about 50 saplings were planted in the adopted village which were further watered by the volunteers. The volunteers planted the saplings along with teachers and the principal who himself came for the plantation. The local people seeing this clapped for the students and thanked them for taking such a great initiative.

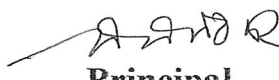
**Feedback:** Residents of the area appreciated the students for taking such a great initiative.

**Outcome:** The students and the teachers have learned about avoiding plastic and saving the water and tree plantation.

**Participation:** There were 65 volunteers along with NSS PO and committee members who participated in this programme.

  
NSS PO

  
IQAC coordinator  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

  
Principal  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



  
Principal  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



National Centre for Rural Development's  
**Sterling College of Arts, Science & Commerce**

(NAAC Accredited)

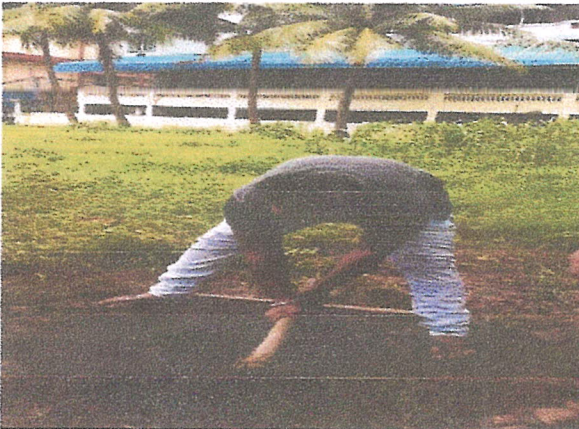
(Affiliated to University of Mumbai)

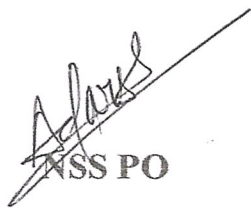
Plot No. 43, Sector 19, Nerul (East), Navi Mumbai

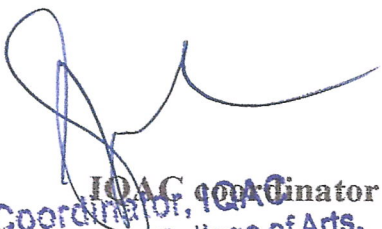
Tel. No. : +91-22-2770 5535.

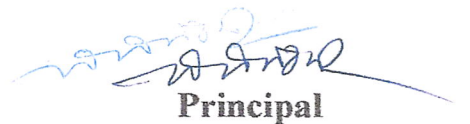
Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)

**Tree Plantation at Darave Gaon**



  
ASS PO

  
Coordinator  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

  
Principal

Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Navi Mumbai - 400706



**List of NSS Volunteers for the academic year 2017-18**  
**NSS Activity Attendance Sheet**

Activity Name: Tree plantation

Date: 23/8/17

Sr.	Name	Contact	Present/Absent	Sign.
1.	AGRE DEEPAK	7977573763	P	<u>Agre</u>
2.	AHIRE ROHIT	8080014895	P	<u>Ahire - D</u>
3.	ANAJI RUPESH	9619354021	P	<u>Rupesh</u>
4.	NIKUM PAVAN	7666444264	ab	-
5.	BHOSALE JAYSHREE	9969933238	P	<u>BHOSALE</u>
6.	FULPAGARE VAIBHAV	8424942407	ab	-
7.	GAIKWAD SANKET	8286396217	P	<u>Sanket.G.</u>
8.	TIWARI SATYAM	8692821132	P	<u>S</u>
9.	GOLHE APARNA	7021640866	ab	-
10.	GAIKWAD SHEETAL	9930283835	P	<u>Sheetal.Gaikwad</u>
11.	JADHAV GAURI	7710878131	P	<u>Jadhav.G</u>
12.	SONAR KIRAN	8451836814	ab	-
13.	FERNANDES MONICA	9594406612	P	<u>F.M</u>
14.	JADHAV VINEET	-----	P	<u>Vineet Jadhav</u>
15.	MANKAR NIKITA	8108414987	P	<u>M.N</u>
16.	KADAM AARTI	8828288472	P	<u>Aarti</u>
17.	KADAM KRUTIKA	8692802434	ab	-
18.	KADAM PRASAD	8286503756	P	<u>Prasad</u>
19.	KAMBLE BHUSHAN	8828259932	ab	-
20.	KATKAR POOJA	7738289606	P	<u>Pooja</u>
21.	NIGADE PRIYANKA	9594953831	P	<u>N.Priyanka</u>
22.	KHATKE DHIRAJKUMAR	9421314153	ab	-
23.	KATKE AKASH	8767374524	P	<u>Katke.AKash</u>
24.	KATULA AMISHA	9833732453	ab	-
25.	RANE SAYLI	8976391985	ab	-
26.	CHAVAN VANDANA	8108745292	P	<u>CHAVAN</u>
27.	KARADE PREETI	9930355769	ab	-
28.	LIGAMPALLY SAMPATH	8070363640	ab	-
29.	MANKAR VISHAL	8898947800	P	<u>M.V</u>
30.	NARWADE PAWAN	9768528418	ab	-
31.	PARKAR SANKALPA	8691822139	P	<u>Sankalpa</u>
32.	PATIL PALLAVI	9082484902	ab	-
33.	PATIL RAHUL	-----	ab	-
34.	PATIL SAHIL	8879078384	P	<u>Patil Sahil</u>
35.	MHATRE AISHWARYA	9768380500	ab	-
36.	PAWAR VAIBHAV	7743979598	ab	-
37.	PHADTARE SNEHA	9594843922	P	<u>Sneha.P</u>
38.	RANGOLE SAYALI	8286369291	ab	-
39.	AKSHYA RASAL	8767565629	P	<u>Rasal.</u>
40.	RAUT SHIVANI	8108595073	ab	-
41.	SOMAVDE SANKET	---	P	<u>S</u>
42.	DALVI NEHA	7039573642	P	<u>dalvi.N</u>
43.	GADGE PRATIK	8268833242	ab	-
44.	POSAM ADISH	7039185275	P	<u>ADISH.P.</u>
45.	RATHORE AMAN	7977025800	P	<u>AMAN</u>
46.	SINGH BHUMIKA	8369383370	P	<u>Bhumika</u>

*Smita D. G. Patil*

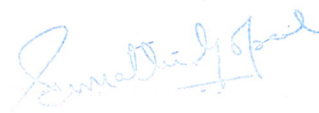
**Coordinator, IQAC**  
**NCRD'S Sterling College of Arts,**  
**Commerce & Science**  
**Nerul - 400 706.**




NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Mumbai-400706



# 2016-2017

  
**Coordinator, IQAC**  
**NCRD'S Sterling College of Arts,**  
**Commerce & Science**  
**Nerul - 400 706.**

  
**Principal**  
**NCRD'S Sterling College of Arts, Commerce & Science**  
**Nerul, Navi Mumbai - 400706**



**STERLING COLLEGE OF ARTS, COMMERCE &  
SCIENCE, NERUL**

4/8/16

To Principal Sir,  
Sterling college.

Sub: - Permission for Tree Plantation in our College Premises & Ground.

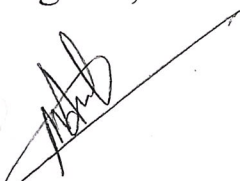
Respected Sir,

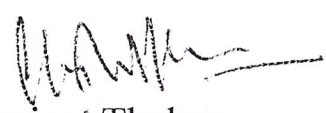
NSS Committee of our college is planning 'Tree Plantation' in & around our college Premises on 5<sup>th</sup> Aug 2016 at 10:30am onward.

We request you to grant permission for the same.

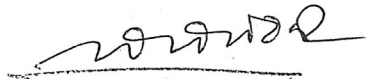
Thanking You.

Regards,

  
Mahesh Aute  
(NSS Member)

  
Ranjeet Thakur  
(NSS P.O.)



  
Principal

**Principal**  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
**Coordinator, IQAC**  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



National Centre for Rural Development's  
**Sterling College of Arts, Science & Commerce**

(NAAC Accredited)

(Affiliated to University of Mumbai)

Plot No. 43, Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.


Email – senior\_commerce@yahoo.co.in


**NSS**

**Notice      Date: 10/8/2016**

This is to inform all the NSS volunteers that NSS unit is going to do an activity of tree plantation in our adopted area (Darave Village) on 18/08/2016. all NSS volunteers are requested to come at 11.15 AM near college gate with one sapling.

  
NSS PO

  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
Coordinator (COAC)  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul, 400706.



Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706



National Centre for Rural Development's  
**Sterling College of Arts, Science & Commerce**

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Plot No. 43, Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – senior\_commerce@yahoo.co.in

## Report

**Title of the Activity: REPORT ON TREE PLANTATION**

**Date: 18/8/2016**

**Venue :** college campus and nearby college areas

**Objectives of the programme:** To promote our Ecological balance of nature

outcome of the program: NSS Volunteers planted 30 saplings in Seawoods Darave


Village.

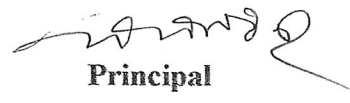
To promote our Ecological balance of nature NSS UNIT of our college took a great initiative to plant trees in college campus and nearby college areas on 18/8/2016. The volunteers reported the site on time with sapling. A total of about 50 saplings were planted on the college campus and nearby areas which were further watered by the volunteers. The volunteers planted the saplings along with teachers and the principal who himself came for the plantation.


**Feedback :** The students were so happy with this program and committed to be ready for future activities.

**Participation:** There were all 35 volunteers along with NSS PO and committee members who participated in this programme.

  
NSS PO

  
IQAC Coordinator  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.

  
Principal  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706

  
Coordinator, IQAC  
NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400 706.



  
Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706  




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Plot No. 43, Sector 19, Nerul (East), Navi Mumbai – 400706

Tel. No. : +91-22-2770 5535.

Email – [senior\\_commerce@yahoo.co.in](mailto:senior_commerce@yahoo.co.in)

**Tree Plantation Activity by NSS Volunteers**



  
NSS PO



**IQAC Coordinator**

**Coordinator, IQAC**

**NCRD'S Sterling College of Arts,  
Commerce & Science  
Nerul - 400706.**

  
**Principal**

**Principal**

**NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400706**

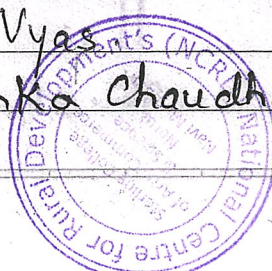


## Activity Tree Plantation Activity

DATE - 18/8/2016.

1.	Pratham Pawaskar.	Pratham P
2.	Mayuri Shinde	Mayuri S.
3.	Tanvi Patel	Tanvi P.
4.	Sachin Patel.	Sachin
5.	Isha Singh.	Isha
6.	Kriti Prasad.	Kriti Prasad
7.	Vaibhav Sunil.	Vaibhav
8.	Abhishek Roy	Abhishek
9.	Ganesh Turi	Ganesh T
10.	Ajeet Kadu.	Ajeet
11.	Shubham Pawar	Shubham
12.	Harshadha Shinde.	Harshadha
13.	Ankita Shailesh	Ankita
14.	Pramod Tulshiram	Pramod
15.	Aishwarya Anand	Aishwarya
16.	Aaliya Shaikh.	Aaliya
17.	Ashish Ramesh.	—
18.	Manisha Rawat	—
19.	Sejal Chaudhary	Sejal
20.	Dev Singh	Dev
21.	Ravina Pawar.	Ravina
22.	Ravi Thakur.	Ravi
23.	Juhi Thakur.	Juhi
24.	Priti Shinde.	Priti
25.	Savita Bharti	Savita
26.	Sonu Kumari	—
27.	Isha Vyas	—
28.	Priyanka Chaudhary.	Priyanka

Coordinator, IQAC  
NCRD's Sterling College of Arts,  
Commerce & Science  
Nerul-400706.  
Nerul-400706.





NCRD's

# Sterling College of Arts, Commerce & Science

(NAAC Accredited)

Plot No.93/93A, Sector 19, Nerul (E), Navi Mumbai - 400 706.

Tel. No.: +91- 22-2770 5535. Fax : +91-22-2770 2282, E-mail : senior\_commerce@yahoo.co.in, Website : www.sterlingcollege.edu.in

*Screenshot image for disclosure of Green Policy on college website. (link). :-*



## Link for the Website disclosure of Green Policy by HEI

<https://sterlingcollegeofcommerce.com/files/pdf/criteria/7-1-6-Green-policy.pdf>



Principal

NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706.

# Certificate of Registration

This is to Certify that  
Quality Management System of

**SENERGY CONSULTANTS PVT. LTD.**

03, AASTHA II, B.S DEVSHI ROAD, GOVANDI, MUMBAI CITY - 400088,  
MAHARASHTRA, INDIA.

has been assessed and found to conform to the requirements of

**ISO 9001:2015**

for the following scope :

PROVIDING SERVICES OF CONDUCTING GREEN ENERGY/ENVIRONMENTAL  
AUDIT FOR EDUCATIONAL INSTITUTIONS, INDUSTRIES, COMMERCIAL AND  
RESIDENTIAL PREMISES

IAF CODE : 34

Certificate No	: 22IQKG71		
Initial Registration Date	: 04/08/2022	Issuance Date	: 04/08/2022
Date of Expiry	: 03/08/2025		
1st Surv. Due	: 04/07/2023	2nd Surv. Due	: 04/07/2024



**Director**



**AQC MIDDLE EAST LLC**

Head Office: Office No. 02, Ground Floor, Sharjah Media City, Sharjah, UAE. e-mail : [info@aqcworld.com](mailto:info@aqcworld.com),

Key Location: A-60, Sector - 2, Noida, Uttar Pradesh, 201301, India.

\*Validity of the Certificate is subject to successful completion of surveillance audit on or before of due date. (in case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn)

Certificate Verification: Please Re-check the validity of certificate at <http://www.aqcworld.com/activeclients.asp> or [www.aqcworld.com](http://www.aqcworld.com) at Active Clients.

Certificate is the property of AQC Middle East LLC and shall be returned immediately when demanded



Principal

MCRD'S Sterling College of Arts, Commerce & Science,  
Nerul, Navi Mumbai - 400 706.



**ACCREDITED**  
Management Systems  
Certification Body  
MSCB-119







राष्ट्रीय ग्रामीण विकास केंद्र

NATIONAL CENTRE FOR RURAL DEVELOPMENT

14, RIVER VIEW APT. II, PUNE-NAGAR ROAD, YERAWADA, PUNE 411006. TEL- 020-26684777

Regn. No. MAH/5447-91 (PUNE) Dt. 24/1/91

Sr. College

Fin. & Bill. Department.

NCRD/HO

Date:- 16-12-2021

Submitted:-

Sub:- Payment towards Green, Energy & Environment Audit for NCRD's Sterling College, of Arts, Commerce & Science at Plot no. 93/93A, Nerul, Navi Mumbai.

Ref:- Work Order issued by NCRD HO NCRD/HO/198/2021-22 Dated 24-11-2021.

- ❖ The matter pertains to the payment of M/S. Senergy Consultants towards Green, Energy & Environment Audit for NCRD'S Sterling College of Arts, Commerce & Science at plot no 93/93A, Nerul, Navi Mumbai.
- ❖ The proposal for Green Audit was approved by NCRD HO on 24-11-2021
- ❖ With the reference to Approval from NCRD HO, Administrative Department issued Work Order for Green, Energy & Environment Audit for NCRD'S Sterling College of Arts, Commerce & Science in the name of M/S. Senergy Consultants. Work Order No. NCRD/HO/198/2021-22 Dated 24/11/2021
- ❖ We have received below mentioned bills from NCRD'S Sterling College of Arts, Commerce & Science.
- ❖ Work Completion report submitted by Principal NCRD'S Sterling College dated 13/12/2021.

Sr. No.	Name of The Department	Bill Dated	Bill No.	Gross Bill Amount	TDS Amount	Net Amount
1	NCRD's Sterling College of Arts, Commerce & Science.	14-12-2021	SCPU/21-22/054	23 600.00	0.00	23 600.00
	<b>TOTAL</b>			23,600.00	0.00	23,600.00

- ❖ Kindly approve the payment of Rs. 23,600.00 to M/S. Senergy Consultants Rs. 23,600.00 and issue a cheque TDS (2%) of Rs. 00.00.

(Sr. Accountant)

Fin. & Bill. Department.

NCRD HO

1. Mr. Amarjit Kharade - CAO

Payment of Rs. 23600/- is recommended

2. Hon. Treasurer

3. Hon. Chairman



Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706





NATIONAL CENTRE FOR RURAL DEVELOPMENT

## NCRD's Sterling College of Arts, Commerce & Science

Plot No. 43, Sector 19, D G Walse Patil Marg, Nerul (East), Navi Mumbai - 400706

Debit : Office Expense

Voucher No :

Paid M/S. Senergy Consultants

Date : 17/12/2021

Particulars				Rs.
Being amount paid by cheque towards Office Expense to M/S. Senergy Consultants. payment as per Invoice No. SCPL/21-22/054 dated 14/12/2021. Professional fees for conducting Green, Energy & Environment Audit at NCRD's Sterling College, Plot No. 93/93A, Sector - 19, Nerul, Navi Mumbai				23,600.00
Any Deduction	TDS	%	0	-
Mode of Payment: - Net Banking Bank :- BOM Navi Mumbai Date :				
Rupees Twenty Three Thousand Six Hundred Only.				Total 23,600.00

cheq - 110118

P.F. Kulkarni  
17/12/2021  
Accountant

Principal

Director-

NCRDHO  
17.12.21

Receiver's Signature

Shinde



Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706.



Tax Invoice


# SENERGY CONSULTANTS Pvt Ltd

03, Aastha II, Opp Lakme Ltd, B K S Devashi Road, Govandi (E), Mumbai 400 088,  
India

Ph: 91-22-2555 3297

Email: senergy@vsnl.com

Web Site: www.senergy-india.com

<b>M/s NCRD's Sterling College of Arts, Commerce &amp; Science</b> Plot No-93, Sec-19, Nerul East Navi Mumbai - 400706 GSTN No: NA State Code: NA	<b>Bill No</b>	SCPL/21-22/054	
	<b>Date</b>	December 14, 2021	
	<b>Order No</b>	---	
	<b>Date</b>	---	
	<b>Report No</b>	SCPL-PR-796-071220	
	<b>Date</b>	December 7, 2020	
No	Description	Amount	
		Rupees	Paise
01	Professional fees for conducting Green, Energy & Environment audit at your premise and submission of the audit report.	20,000	00
Basic Amount		20,000	00
CGST @ 9%		1,800	00
SGCT @ 9%		1,800	00
Total Amount		23,600	00
Rupees Twenty-Three Thousand Six Hundred Only			
GSTIN: 27AAKCS5167M1ZN w.e.f. 01/07/2017		For SENERGY Consultants Pvt Ltd	
SAC: 998393 (Scientific & Technical Consulting Services)			
PAN: AAKCS5167M w.e.f. 12/03/1999		Authorized Signatory	
CIN: U74140MH1999PTC118816			
MSME UAN: MH18E0010940			







Principal  
NCRD'S Sterling College of Arts, Commerce & Science  
Nerul, Navi Mumbai - 400 706.



Helping You to Conserve Resources